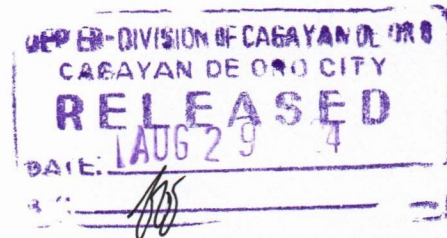




Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

August 27, 2024

OFFICE MEMORANDUM
No. 140 s.2024

TO: ELEANOR CONSEJO H. ROLLAN, Senior Education Program Specialist
AMOR A. RADAZA, EPS-II, SBM Division Coordinator

**PARTICIPATION IN THE CONDUCT OF CAPACITY-BUILDING ON THE
REVISED SCHOOL-BASED MANAGEMENT (SBM) GUIDELINES**

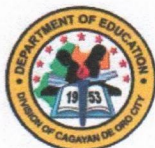
1. With reference to Regional Memo No. 0560 s.2024 titled **Capacity-Building on the Revised School-Based Management (SBM) Guidelines**, you are hereby directed to attend the said activity at **NEAP RELC, General Santos City** on **September 3-6, 2024** inclusive of travel time.
2. Attached is the memorandum for your reference and guidance.
3. Travel and allowable expenses shall be charged to division/ school funds subject to the usual accounting and auditing policy and guidelines.
4. In adherence to Equal Opportunity Policy (EOP), inclusive and fair treatment are accorded to all concerned regardless of age, gender, sexual orientation, disability, religion and ethnicity.
5. Immediate and widest dissemination of this memorandum is enjoined.

ROY ANGELO E. GAZO
Schools Division Superintendent

Encl: as indicated
Reference: None
To be indicated in the Perpetual Index
under the following subjects:

SCHOOL-BASED MANAGEMENT (SBM)

ECHR/DM-SBM
August 27, 2024

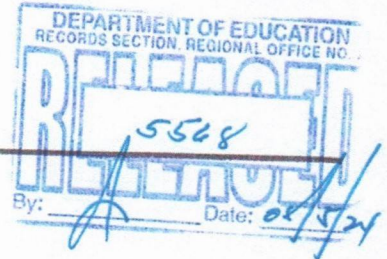


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Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO



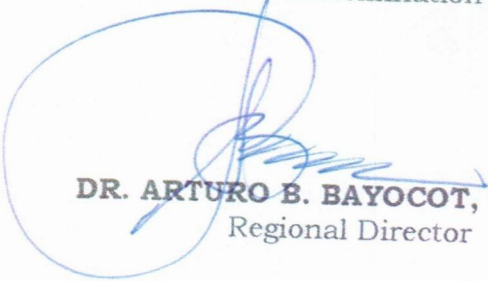
REGIONAL MEMORANDUM
No. 0560, s. 2024

July 31, 2024

**CAPACITY-BUILDING ON THE REVISED SCHOOL-BASED
MANAGEMENT (SBM) GUIDELINES**

To: Schools Division Superintendents
Assistant Schools Division Superintendents
All Others Concerned

1. Regarding **DepEd Memorandum DM-OUHROD-2024-1271** from the Office of Undersecretary for Human Resource and Organizational Development (OUHROD), dated July 1, 2024, titled **Participation in the Conduct of Capacity-Building on the Revised School-Based Management (SBM) Guidelines**, this Office advises the Schools Division Offices (SDOs) to send the SGOD Chiefs and the SBM Coordinators to the activity at NEAP RELC, General Santos, on September 3-6, inclusive of travel time.
2. This activity aims to capacitate the key DepEd field office personnel in providing technical assistance in implementing DepEd Order No. 007, s. 2024 (Policy Guidelines on the Implementation of the Revised School-Based Management (SBM) System), which sets the organization toward a revitalize approach in the implementation of SBM with emphasizes on self-assessment for self-improvement toward effective and efficient practice of school processes.
3. Attached is the aforementioned reference.
4. For more information, please contact Ms. Lita F. Base, education program supervisor, Field Technical Assistance Division (FTAD), at 09065056219.
5. This office directs the immediate and wide dissemination of this Memorandum.


DR. ARTURO B. BAYOCOT, CESO III
Regional Director

ATCH.: As stated
To be indicated in the Perpetual Index
under the following subject:

TRAINING PROGRAMS

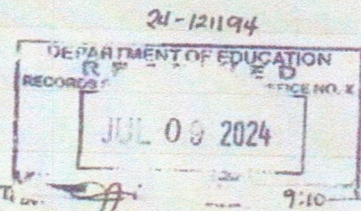
FTAD/lita



Address: DepEd Regional Office X, Zone 1, Upper Balulang, Cagayan de Oro City
Telephone No: (088) 881-3137
Email: region10@deped.gov.ph



Republika ng Pilipinas
Department of Education
OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT



MEMORANDUM
DM-OUHROD-2024-1271

TO : REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
ALL OTHERS CONCERNED

FROM : 
WILFREDO E. CABRAL
Regional Director
Officer-in-Charge, Office of the Undersecretary
Human Resource and Organizational Development

SUBJECT : PARTICIPATION IN THE CONDUCT OF CAPACITY-BUILDING
ON THE REVISED SCHOOL-BASED MANAGEMENT (SBM)
GUIDELINES

DATE : 01 July 2024

The issuance of DepEd Order 007, s. 2024, Policy Guidelines on the Implementation of the Revised School-Based Management (SBM) System, sets the Department of Education in the direction toward a revitalized approach to the implementation of SBM. In the revised guidelines, the SBM emphasizes **self-assessment for self-improvement** as a core message in nurturing a school culture that promotes effective and efficient practice of school processes.

With this new policy direction in place, the Bureau of Human Resource and Organizational Development (BHROD), through the School Effectiveness Division (SED) shall conduct a series of capacity-building activities with the primary purpose of capacitating key DepEd field office personnel in providing technical assistance on change management.

To provide guidance on the scope of the activity, as well as instructions about the administrative and logistical arrangements for this undertaking, all concerned personnel are encouraged to observe and adhere to the following attachments:

- **Annex A: Schedule and List of Expected Participants**
- **Annex B: Indicative Program of Activities**



For administrative concerns, please take note of the following:

1. Travel expenses of the CO Management Team shall be charged against **AR No: 2024-CO-01402 with activity code: AC-24-BHROD-SED-OPDNTF-P001**; while travel expenses of the participants shall be charged to local funds.
2. For Board and Lodging and Meal Arrangements, kindly refer to the table below:

Day	Breakfast	AM Snack	Lunch	PM Snack	Dinner	Board and Lodging
0						
1	✓	✓	✓	✓	✓	✓
2	✓	✓	✓	✓	✓	✓
3	✓	✓	✓			

Day 0: Arrival/ Check-in starts at 2:00 PM Onwards | Day 3: Check-out until 12 noon only

3. All participants are expected to **bring their laptops** as workshop activities shall be accomplished electronically. Bringing of personal extension cord is not mandatory, but ideal.
4. To confirm participant's attendance, kindly access this link: <https://bit.ly/SBMCapBuild-Reg> five (5) days before the schedule of the conduct of the activity.
5. All expenses are subject to the existing accounting and auditing rules and regulations.

For clarifications and other concerns, you may contact the BHROD-SED at telephone number (02) 8633-5397 or through email address at **bhrod.sed@deped.gov.ph**

For your information and appropriate action.

[BHROD-SED/Aquino]

Annex A.



Room 102, Rizal Building, DepEd Complex, Meralco Ave., Pasig City 1600
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Doc. Ref. Code	DM-OUHROD	Rev.	00
Effectivity	03.23.23	Page	2 of 4



Schedule and List of Participants

Cluster	Field Participants	Designation	Venue	Inclusive Dates
1	Region 6	(1) RO FTAD Chief (1) RO SBM Coordinator	NEAP-RELC, General Santos City	Jul 22-25, 2024
	Region 11	(1) SGOD Chief (1) SDO SBM Coordinator		
2	Region 7	(1) RO FTAD Chief (1) RO SBM Coordinator	Ecotech, Cebu City	Jul 29-Aug 1, 2024
	Region 8	(1) SGOD Chief (1) SDO SBM Coordinator		
3	Region 4B	(1) RO FTAD Chief (1) RO SBM Coordinator	NCR (TBD)	Aug 5-8, 2024
	NCR	(1) SGOD Chief (1) SDO SBM Coordinator		
4	Region 4A	(1) RO FTAD Chief (1) RO SBM Coordinator	Ecotech, Cebu City	Aug 12-15, 2024
	Region 5	(1) SGOD Chief (1) SDO SBM Coordinator		
5	Region 1	(1) RO FTAD Chief (1) RO SBM Coordinator	Baguio Teachers' Camp	Aug 27-30, 2024
	Region 2	(1) SGOD Chief (1) SDO SBM Coordinator		
6	Region 9	(1) RO FTAD Chief (1) RO SBM Coordinator	NEAP RELC, General Santos City	Sept 3-6, 2024
	Region 10	(1) SGOD Chief (1) SDO SBM Coordinator		
7	Region 3	(1) RO FTAD Chief (1) RO SBM Coordinator	Baguio Teachers' Camp	Sept 10-13, 2024
	CAR	(1) SGOD Chief (1) SDO SBM Coordinator		
8	Region 12	(1) RO FTAD Chief (1) RO SBM Coordinator	NEAP RELC, General Santos City	Sept 16-19, 2024
	CARAGA	(1) SGOD Chief (1) SDO SBM Coordinator		

Annex B.



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Doc. Ref. Code	DM-OUR-ROO	Rev	00
Effectivity	03.23.23	Page	3 of 4



Indicative Program of Activities

Specific Objectives of the Capacity Building Activity

- Transition the understanding of FTAD and SGOD on SBM from DO 83, s. 2012 to DO 007, s. 2024
- Discuss salient features of DO 007, s. 2024
- Equip participants with change management skills to support SBM Implementation

Start	End	Activity
Day 0 - Arrival /Check-in (2:00 PM onwards) Afternoon)		
Day 1		
8:30 AM	9:00 AM	Registration
9:00 AM	9:30 AM	Preliminaries
9:30 AM	10:00 AM	Objectives and Context Setting
10:00 AM	10:10 AM	Health Break
10:10 AM	12:00 NN	Looking Back: DepEd 83, s. 2012
12:00 NN	1:00 PM	Lunch break
1:00 PM	1:30 PM	Ice breaker
1:30 PM	3:00 PM	Understanding DepEd Order 007, s. 2024
3:00 PM	3:10 PM	Health Break
3:10 PM	5:00 PM	Continuation: Understanding DepEd Order 007, s. 2024
Day 2		
8:30 AM	9:00 AM	Ice Breaker and MOL
9:00 AM	10:00 AM	Session: Leading Change*
10:00 AM	10:10 AM	Health Break
10:10 AM	11:00 AM	Continuation of Session: Leading Change*
11:00 AM	11:30 NN	Synthesis
11:30 NN	12 Noon	Administrative Announcements
1:00 PM	1:15 PM	Ice breaker
1:15 PM	3:15 PM	Session: Building Connections*
3:15 PM	3:25 PM	Health break
3:25 PM	5:15 PM	Session: Nurturing a Results-based Culture*
5:15 PM	5:30 PM	Administrative Announcements
Day 3		
8:30 AM	9:00 AM	Ice breaker and MOL
9:00 AM	10:00 AM	Culminating Activity
10:00 AM	10:10 AM	Health break
10:10 AM	10:30 AM	Continuation: Culminating Activity
10:30 AM	11:00 AM	Closing Ceremony
11:00 AM	12:00 Noon	Departure/ Check-Out until 12:00 Noon Only



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Doc. Ref. Code: DM-CLAS-000 | Rev. 01
Effectivity: 03/23/23 | Page 4 of 4

